**To support and promote programs in K-12 schools that teach students conflict management skills to**

**enrich their lives into adulthood.**

**Grant Application**

**Due March 6, 2020**

Before completing the application, please read the attached guidelines to be sure your proposal falls within the funding parameters. Answer the questions following the numbered outline and send your application to **SCMAEF@gmail.com.** **The application must be received by** **March 6, 2020**. Thank you. We look forward to learning about your project.

**1. Organization Information**

 a. Name of the school, year founded, and IRS status. Include the start date of the peer mediation program. Or when you anticipate your new program to begin.

 b. Contact information for program coordinator or project leader and school principal.

 c. Mission statement

 d. The nature and outcome of any legal action taken against the school in the past five years, if applicable

 e. Program website if applicable

**2. Program Description:** Please provide the following information in a maximum of 1,500 words.

 a. Title and time frame of the program (When will the program begin and end?)

 b. Program goals

 c. Number and demographics of people the program would reach

 d. Direct benefits to the intended population and the unmet need the proposed program would address

 e. How this program helps fulfill your mission and the mission of Kids Managing Conflict

 f. How the program relates to your current activities

 g. Format of materials (video/digital/print/other) if the request is for materials support or development. Include an example of current materials or outline of proposed materials.

 h. Name and contact information for collaborating organization(s) and the role of the other organization(s) participating in the program, if applicable.

**3. Budget and Finances**

 a. Amount requested for this program

 b. Budget breakdown of program expenditures

 c. Expense plan for the length of the program

 d. Additional sources of funding and amounts anticipated including costs that will be covered by your organization or in-kind services provided for the program

**4. Reporting**

 Documentation of expenses and copies of materials developed as well as a final narrative report will be required at the end of the grant period. Interim reports may also be requested.

Thank you. Grants will be awarded prior to May 31, 2020.